

GENTS HAIRDRESSING TRADE TEST GUIDE



WHAT IS A TRADE TEST?

Once the artisan learner has successfully completed the occupational knowledge, practical and workplace learning, the Skills Development Act requires a learner to undergo an external final summative assessment also known as a Trade Test before he or she can be certified as a qualified artisan, irrespective of the route or pathway of learning the learner utilized.

A trade test is a practical task that a learner must complete within specified periods of time as determined by SSETA/NAMB.

WHO WILL MARK MY TRADE TEST?

A trade's assessor registered with NAMB will assess and mark you on the day of your trade test; there will also be a trade's **moderator** present on the day.

Tasks performed by trade's Assessor:

- Assess each learner
- Mark all tasks per mark sheet and completes the task sheet / result report.
- The assessor will have a one on one with candidate after assessment.
- The assessor will provide candidate with a feedback form signed by candidate and assessor whom performed the assessment.
- Will complete the result sheet

Tasks performed by trade's Moderator:

- Task allocation
- Visual inspections
- Result marking
- Moderations
- Sign result sheet

RATIO

1:4. One assessor for every 4 candidates assessed.

WHAT HAPPENS AFTER I FINISH MY TRADE TEST?

*After you finish your trade test **your** marks will be calculated and moderated.*

*Your trades test result report for the Hairdressing Trade as listed in the Organising Framework for Occupations, registered under code 514101 will be sent to National Artisans Moderating Board (**NAMB**) in collaboration with the SSETA for verification and recommendation to the Quality Council for Trade & Occupation (QCTO) for the issuing of your trade certificate in terms of the Skills Development Act 1998, Act 97 of 1998 Section 26D (4).*

After this process has been completed you will receive your certificate through your trade test centre

HOW MANY MODELS MUST I HAVE?

You will need to have **THREE male Caucasian** models. The models **MUST** have Caucasian type hair.

WHAT WILL I BE EXPECTED TO DO ON MY CLIENTS?

You are required to perform the following **TASKS** in the trade test:

- Scissor Over Comb
- Clipper Cut
- Fashion Cut / Blow Dry
- Hot Towel Treatment
- Facial Haircut
- Semi-Permanent Colour

HOW LONG WILL THE TRADE TEST TAKE?

You are allocated 3 hours in which to complete all the **TASKS** as listed above.

IS THERE ANY ORDER IN WHICH I SHOULD DO THE ASSESSMENT?

No, there is no order you can do any models and any TASKS in whichever way you are comfortable.

WHAT DO I HAVE TO BRING WITH ME FOR THE TRADE TEST?

- Towels 10 – 15
- Shampoo & Conditioner for your models
- Sterilizer Bottle and sterilizer, gloves
- Cutting comb, tail comb and big comb.
- Blow Dry Brushes / Vent Brush
- Hair Dryer, multi plug,
- Styling Aids for setting and blow drying.
- Tint brush, tint bowl, measuring cup / scale.
- Semi-Permanent Colour and Developer
- Scissors, razor, Clipper, Thinning Scissors
- Capes x 3 (Minimum)
- Apron
- Identity document and a pen.
- Trolley
- Back Mirror
- Cleansing cream or liquid soap
- A Hypo allergenic massage cream
- Cotton swabs
- Astringent or Toner
- Facial Towels
- Bowl for hot towel treatment

HOW DO I GET READY FOR THE TRADE TEST?

The most important thing you can do is practice, practice and more practice.

Make sure that you pick models who you can depend on and who will make themselves available to you not just on the day of the assessment but more importantly to practice on beforehand.

Choose appropriate models.

Pay special attention to those TASKS that you need to perform in the trade test that you have not done recently.

HOW MUCH WILL THE TRADE TEST COST ME?

The trade test fees are available from your trade test centre and are payable on registration to trade test.

TIPS FOR MY PRACTICAL TRADE TEST

SCISSOR OVER COMB

- The cut must be done using scissor over comb technique
- You must ensure that you maintain the position of the client's head throughout the procedure,
- Your comb must be held at 45 degree angle whilst cutting
- A continuous movement of scissors and comb must be maintained
- You are allowed to cut the neckline with your scissors and clean with your clipper.
- At least 1cm must be removed from the hair for the haircut to be assessed.
- Only the ring finger and thumb may be used in holding scissors;
- The scissors must be "palmed" whilst combing the hair
- ONLY a cutting comb may be used for a hair cutting procedure;
- Cutting tools should NEVER be put down during the cutting process.
- No "steps" must be visible in the end result.

CLIPPER CUT

- You must ensure that you maintain the position of the client's head throughout the **procedure**,
- A continuous movement of the clipper and comb must be maintained
- You are allowed to cut the neckline with your scissors and **clean with your clipper**.
- At least 1cm must be removed from the hair for the haircut to be assessed.
- Only the ring finger and thumb may be used in holding scissors;
- The scissors must be "palmed" whilst combing the hair

- ONLY a cutting comb may be used for a hair cutting procedure;
- Cutting tools should NEVER be put down during the cutting process.
- No “steps” must be visible in the end result.
- The haircut must be well blended.

FASHION CUT

- At least 1cm must be removed from the hair for the haircut to be assessed.
- Only the ring finger and thumb may be used in holding scissors;
- The scissors must be “palmed” whilst combing the hair
- ONLY a cutting comb may be used for a hair cutting procedure;
- Cutting tools should NEVER be put down during the cutting process.
- No “steps” must be visible in the end result.
- You are allowed to use any cutting tools and a variety of more than 1 tool is encouraged.

BLOW DRYING

- You need to handle your hair dryer in a professional manner therefore not placed between the legs, or under an arm.
- Once you have completed your blow dry the hair must be 100% dry.
- After you have completed your blow dry, styling techniques must be used to create the final look you want for your style.

SEMI PERMANENT COLOUR

- No darker than a level 4 is permitted.
- Your analysis sheet has to be completed in full, no fields should be omitted.
- You need to state the brand, the exact amount of colour, and the shade **and** reflect to be used.
- The volume and amount of developer to be used must be specified.
- No Foils are allowed to be done.
- Your expected final result is of critical importance.
- When mixing your colour you need to use a form of accurate measuring.
- Your colour application must be done in the same way as stated on your analysis sheet.
- The semi-permanent colour must be applied evenly.
- There is to be no product on the face, gown etc.
- The technique and procedure to follow must be done according to the brand of product that you select to use.
- The end result must be as stipulated on the analysis sheet.
- Your final result will be checked on dry hair, the colour must be even and no bands must be visible in the hair.

HOT TOWEL TREATMENT & SHAVE

- Ensure that you use a clean towel for your hot towel treatment
- The towel must be prepared by submerging it in hot water
- The temperature of the towel must be checked
- The face should be lathered with a pre-shaving product
- Positioning of your clients head during the shave is very important
- Your model must have suitable hair growth on his face that enables you to do the following:
 - Tidy up and trim the Ears, Nose, Eye Brow hairs
 - Trim and shape the beard
 - Trim and shape the moustache
 - Use of scissors, clippers and razors are allowed.

SANITATION

- The working area must show evidence of cleanliness;
- The tools and equipment used by the candidate must at all times be clean;
- At the end of the examination the working area must be left clean and tidy;
- Combs must be submerged in disinfectant when not in use.

PROFFESIONAL APPROACH

- Only professional hairdressing tools, products and equipment may be used.
- You should come to the assessment well-presented and dressed neatly and appropriately.
- The candidate must be polite at all times;
- You must treat your models as you would treat a paying client in your salon.

TRADE TEST RULES & REGULATIONS

- Candidates must have their identity document and a pen with them when they arrive at the test centre. Failure to produce your identity document to the trade's assessor/moderator will result in disqualification.
- NO CHILDREN are allowed in the examination room.
- Candidates and models may not smoke in the examination room.
- No candidate will be assisted by a trade test assessor to overcome any difficulties brought about for her/him as a result of her/his inability to manage her/his time and herself/himself adequately.
- All services required for the examination must be performed.
- Candidates must **wait** until the trade's assessors formally dismiss them.
- Please note that 70% is the required pass mark in all tasks.
- Please refer to the assessment rules 2015 from SSETA and trade test regulations 8 May 2015.

TRADE TEST ASSESSMENT RULES 2015

Trade regulations stipulate the following:

- Until such time as the Occupational Curricula including the External Assessment Specifications for a trade qualification is developed, a learner who attempted a trade test will be given recognition for those trade test tasks in which he/she has been found competent and not be retested in those tasks provided that:
 - The recognition will be retained by the candidate for a maximum of 3 attempts or 18 months from the date of successful completion of the trade test task whichever comes first and
 - The learner is competent in at least 50% of the tasks given during the trade test.
 - For the Repeat attempt the candidate will be re-assessed on each task individually and the 50% rule does not apply.
 - Candidates must achieve 70% per task in order to be found competent on that specific task.
 - Candidates have only 3 attempts and therefore should they not have been found competent in all tasks by attempt 3, a full trade test must be done, regardless of what was found competent in the first 3 attempts. Therefore the 4th attempt and any attempt after this for a trade test will be a full Trade Test Assessment.
 - These trade test regulations came into effect on 8 May 2015. (Transitional arrangements came into effect on 12 July 2014, and are now regulated in the trade test regulations

APPLICATION OF THE RULE

Gents trade test has 7 tasks namely

1. Scissor Over Comb
2. Clipper Cut
3. Fashion Cut & Blow Dry
4. Facial Hair Cut
5. Hot Towel Treatment
6. Semi-Permanent Colour
7. Professional Approach

Therefore a candidate must pass at least 4 tasks (50%) in order to only be re-assessed on the tasks, which he/she does not pass.

In other words if the candidate passes only 3 tasks – all 7 tasks must be redone.

If the candidate passes 4 tasks – only the 3 he/she didn't pass needs to be redone.

This booklet is only to be used by Trade Test Centres accredited by the QCTO.

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